

# COLDSPRINGS TOWNSHIP

6515 County Road 571 NE

Mancelona, MI 49659

[Coldsprings Township \(coldspringsexcelior.org\)](http://ColdspringsTownship(coldspringsexcelior.org))

## NOTICE OF MEETING

2021 MARCH BOARD OF REVIEW ORGANIZATIONAL MEETING  
(ACCEPTANCE OF THE 2021 ASSESSMENT ROLL)

Tuesday March 2, 2021, 1:30 pm

**\*\*ELECTRONIC MEETING\*\***

Please take notice that the organizational meeting of the March board of review will be held on Tuesday March 2, 2021 at 1:30 pm by electronic remote access (see included agenda). Electronic, remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on the number of individuals in a meeting hall.

### Join Zoom Meeting

<https://us02web.zoom.us/j/86860048378?pwd=UGJmQzdoeCtXR3psbWNFLzVmekpsZz09>

Meeting ID: 868 6004 8378

Passcode: 425831

One tap mobile

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Members of the township board of review can be contacted prior to the meeting by electors and members of the public as follows to provide input or ask questions on any business that will come before the board of review at this meeting:

Member, Deborah Schaller: [schalls13@hotmail.com](mailto:schalls13@hotmail.com)

Member, Paul Standen: 231.587.9656

Member, Melanie Pauch (Chairperson): [melaniepauch@yahoo.com](mailto:melaniepauch@yahoo.com)

Alternate Member, Sam Gentelia: [g.gentelia@gmail.com](mailto:g.gentelia@gmail.com)

Recording Secretary, Ray Hoffman (Twp Supervisor): [rmhoffman44@gmail.com](mailto:rmhoffman44@gmail.com)

In addition, you may submit any comments that you have prior to the close of the meeting to the following address:

Sally Murray, Township Assessor  
810 Cottageview Drive, Suite 301  
Traverse City, MI 49684

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## AGENDA

2021 MARCH BOARD OF REVIEW ORGANIZATIONAL MEETING

(ACCEPTANCE OF THE 2021 ASSESSMENT ROLL)

Tuesday March 2, 2021, 1:30 pm

1. Call to Order
2. Roll Call with Declaration of Location
3. Approve Agenda
4. Conflict of Interest
5. Accept Meeting Minutes:
  - 2020 March Board of Review Organizational Meeting Minutes (Tuesday March 3, 2020, 1:00pm)
  - 2020 March Board of Review Appeal Meeting Minutes (Wednesday Mar 11, 2020, 9am-3pm)
  - 2020 March Board of Review Appeal Meeting Minutes (Thursday Mar 12, 2020, 3pm-9pm)
6. Public Comment
7. New Business
  - a) Date(s) for Appeal Meetings:
    - Wednesday Mar 10, 2021, 3pm-9pm
    - Thursday Mar 11, 2021, 9am-3pm
  - b) Organizational Matters:
    1. Election of Chairperson  
Motion to Appoint \_\_\_\_\_ made by \_\_\_\_\_; seconded by \_\_\_\_\_
    2. Appointment of Secretary  
Raymond Hoffman, Township Supervisor, will serve as secretary-per statute
  - c) Receive the 2021 Assessment Roll as prepared by the assessor  
Presented by Assessor, Sally Murray, MAAO  
2021 Tentative Assessed Value (Ad Valorem + Special Acts): \_\_\_\_\_  
2021 Tentative Taxable Value (Ad Valorem + Special Acts): \_\_\_\_\_  
Motion to Accept Roll made by \_\_\_\_\_; seconded by \_\_\_\_\_
  - d) Procedural Issues:
    1. Standardized Time duration for each petitioner to present their case
    2. Do petitioners have supporting documentation?
    3. Discussion-How to best facilitate ZOOM sessions?
  - e) Poverty Guidelines
    1. Discuss State Tax Commission Bulletin 3 of 2021
    2. Federal Poverty Guidelines as published in State Tax Commission Bulletin 17 of 2020:

<b>Size of Family Unit</b>	<b>Poverty Guidelines</b>
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
<b>For each additional person</b>	<b>\$4,480</b>

- f) Disabled Veteran Exemptions  
Discuss applications on file to be considered at the next scheduled appeal meeting(s)
- g) Board Comments
- h) Public Comment
- i) Adjournment  
Motion to adjourn at \_\_\_\_\_ am/pm made by \_\_\_\_\_; seconded by \_\_\_\_\_

Submitted:

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Raymond Hoffman, Board of Review Secretary

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## NOTICE OF MEETING

2021 MARCH BOARD OF REVIEW MEETING

(HEARING OF PROTESTS TO THE 2021 ASSESSMENT ROLL)

Wednesday March 10, 2021, 3pm-9pm

**\*\*ELECTRONIC MEETING\*\***

Please take notice that the March board of review meeting will be held on Wednesday March 10, 2021 from 3pm-9pm by electronic remote access (see included agenda). Electronic, remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on the number of individuals in a meeting hall.

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(HEARING OF PROTESTS TO THE 2021 ASSESSMENT ROLL)

Wednesday March 10, 2021 from 3pm-9pm

1. Call to Order
2. Roll Call with Declaration of Location
3. Approve Agenda
4. Conflict of Interest
5. Public Comment
6. Hearing of Protests (all actions require roll call vote)
7. Conclusion of Hearings
8. Board Comments
9. Assessor Comments
10. Motion to Adjourn

Submitted by:

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Raymond Hoffman, Township Supervisor  
Board of Review Recording Secretary

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2021 MARCH BOARD OF REVIEW MEETING

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Thursday March 11, 2021, 9am-3pm

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Please take notice that the March board of review meeting will be held on Thursday March 11, 2021 from 9am-3pm by electronic remote access (see included agenda). Electronic, remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on the number of individuals in a meeting hall.

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(HEARING OF PROTESTS TO THE 2021 ASSESSMENT ROLL)

Thursday March 11, 2021, 9am-3pm

1. Call to Order
2. Roll Call with Declaration of Location
3. Approve Agenda
4. Conflict of Interest
5. Public Comment
6. Hearing of Protests continues (all actions require roll call vote)
7. Final Conclusion of Hearings
8. Final Valuations as determined by the March Board of Review:  
2021 Assessed Valuation (Ad Valorem + Special Acts): \_\_\_\_\_  
2021 Taxable Valuation (Ad Valorem + Special Acts): \_\_\_\_\_  
Motion to Accept Valuations by \_\_\_\_\_; seconded by \_\_\_\_\_
9. Schedule signing of required documents and reports by Board of Review Members
10. Board Comments
11. Assessor Comments
12. Motion to Adjourn

Submitted by:

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Raymond Hoffman, Township Supervisor  
Board of Review Recording Secretary