

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
HELD ELECTRONICALLY VIA ZOOM
MONDAY MAY 11, 2020 7:00 P.M.**

APPROVED
June 8, 2020 gk

Supervisor Hoffman called the meeting to order at 7:00 p.m.

Board members present at roll call were Supervisor Hoffman, Clerk Gentelia, Treasurer Smith, Trustee Schaller, and Trustee Cervone. Four members of the public present and Deputy Ben Hawkins

Adoption of the Agenda: Clerk Gentelia requested to amend date on agenda to May 11, 2020. A **Motion** by Cervone, **supported** by Smith, to adopt the agenda as amended. All in favor. Motion Carried.

Establish any conflict of interest of items that are on the agenda:
None were presented.

Approval of Minutes from the April 13 2020 Regular Board Meeting: **Motion** by Cervone, **supported** by Schaller, to approve the Regular Board Meeting minutes as presented. A voice vote was taken. All Ayes. Motion Carried.

Correspondence:

- Consider request by Patti Gleason regarding cemetery plot 258-1 and 258-2. Her request is to have a headstone on 258-1. Plot is currently unavailable due to tree. Recommendation is to have resident purchase the plot for headstone placement and rest remains on plot 258-2. Motion by Gentelia, support by Schaller, to allow the purchase of 258-1 for headstone placement only. A voice vote was taken, All Ayes. Motion Carried.

Assessors Report:

Memorandum

May 4, 2020

To: Coldsprings Township Board
From: Sally Akerley, MAAO
810 Cottageview Dr, Suite 301, Traverse City, MI 49684
231.499.7682
sallyannakerley@yahoo.com
Subject: Assessor Report

Due to the recent Covid-19/Executive Order/"Stay Home-Stay Safe" order, I have nothing noteworthy to report. Calls continue to come in and I've noticed some deeds are still being processed and recorded, but the volume is markedly reduced.

The filing deadline for PRE's ("homestead") is June 1st. I haven't been informed of any statutory adjustment to that date. I typically require copies of driver's license and voter registration when exemption affidavits are submitted. However, due to the nature of office closures or abbreviated/appointment only hours (Secretary of State and/or Township), I am accepting those supporting documents after the June 1 deadline date. To be clear, the exemption affidavit itself IS DUE JUNE 1ST.

My last communication with Tony Groves, of the MLIB, was about a month ago. At this point in time, I think they have everything they need with respect to the correct parcels and allocations that should be included in the upcoming Special Assessment District.

As always, feel free to contact me if you have questions or concerns.

Stay Safe, Everyone!

Sally

Committee Reports:

- (A) **Planning & Maintenance:** Trustee Schaller reported Joe Ruiz will remain as township maintenance and Schaller will help. Cemetery has been cleaned and mowed. Sands Park was cleaned up with the help of the Sheriff's crew. Ordering a dumpster to remove the rest of the old posts and boat launch poles. Dock has been installed, play area is roped off due to Executive Order. We will be applying for a DTE Grant for 15 trees. We will be requesting bids to re-line parking spaces and black top a few areas. Schaller and Joe will go over township roads for debris and will look into placing a trash barrel at a few township roads to the lake and include a No Dumping Sign. Schaller would like to order a Trailer Parking Only sign for the boat launch area. Motion by Schaller, second by Gentelia, to purchase "Trailer Parking Only" signs. A voice vote was taken, All Ayes. Motion Carried.
- (B) **Fireboard:** Supervisor Hoffman presented the minutes for the May 6, 2020 Fire Board Meeting. Meetings are still being held outside in the parking lot. There were 4 Fire runs and 12 Rescue runs for the month of April. Frederic ALS had 22 calls, 6 transported to Kalkaska, 5 to Munson, 3 to Grayling, 0 inter-facility transfers, 4 Cancelled, 4 Refusal. The Fire Hall is currently closed to the public. A complete copy of the minutes is on file in the clerks' office.
- (C) **Road Commission:** Update 05/11/2020

Since there was not a Road Commission meeting in April, L. Cervone will follow up on a few issues at the next scheduled Road Commission meeting.

- a. A discrepancy in a bill received and paid to the Road Commission regarding the Engineering study on Shore Dr. NE.
- b. A possible additional stop sign for the southeast corner at the intersection of Co. Rd 612 and Co. Rd 571 (by State RD).
- c. Due to the closure of Co. Rd 571 between Twin Lakes and Starvation Lake, a resident called and asked if there was any way a speed limit sign could be placed on Starvation Lake Rd to remind people of the speed limit. She stated the traffic has increased and the speed limit is not being adhered to.

- (D) **Sheriff Department:** Our Township Liaison is Deputy Ben Hawkins. Please contact the Township with any ordinance violations and Deputy Hawkins will be notified. Or call 231-258-3319 Ext.2413 to leave a message for Deputy Ben Hawkins. Deputy Hawkins reported Sheriff's Office handled 8 Civil complaints, 2 Township Ordinance, 16 Property Checks, 0 Misdemeanor, and 1 Felony for the month of April. A copy of Officer Hawkins

report is on file in the Clerks' office. There was additional discussion on blighted properties in the township and requesting Deputy Hawkins follow up with the homeowner to request clean-up.

(E) **County Commissioner:** Leigh Ngirarsaol was not in attendance.

(F) **Hospital Board:** Supervisor Hoffman stated there are currently 17 COVID-19 cases in Kalkaska, with a possible additional case. Clinics are open by appointment only and admitting patient with appointment into the clinic. They are taking all the necessary precautions and following CDC guidelines.

Treasurers Report:

- Various Accounts Balance - \$568,575.19
- General Fund Balance - \$10,741.56
- Tax Account Balance - \$211.01
- Cash on Hand - \$200.00

Motion by Trustee Cervone, **supported** by Trustee Schaller, to accept the Treasurers' report as presented. All in Favor, Motion Carried

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda): None

Old Business: None

New Business:

(A) **Road Maintenance Discussion:** Guest speaker Bob Baldwin, Rapid River Township Road Committee, discussion on Rapid River requested bids to estimate cost of road maintenance on a per mile basis, presented to Road Commission. Committee's role is to determine best course of action for road maintenance and possibly partnering with Coldsprings Township to maintain own roads. Board is open to further discussion to improve our roads at a better price. Cervone and Hoffman will meet with Rapid River to share best practices and have further discussion.

(B) **Consider Installing a Curbside Collection Mail Box at the Township Hall:** Discussion on the pros and cons of having a large mailbox at the township hall and discontinuing PO Boxes at the post office. **Motion** by Gentelia, **supported** by Cervone, to budget up to \$1500 to purchase and install a curbside collection mail box for the township hall. A roll call vote was taken, All Ayes. Motion Carried.

(C) **Consider Approval of Contract for Fire Department Services for Oliver Township by Coldsprings-Excelsior Fire & Rescue:** **Motion** by Hoffman, **supported** by Cervone, to approve contract. A roll call vote was taken, All Ayes. Motion Carried.

(D) **Open Tree Removal Bids:** Trustee Schaller requested bids to remove a tree on township property that poses a threat to a resident's property

- a. Bid from Boyd's Landscaping - \$800
- b. Bid from Helsel's Tree Service - \$700

Motion by Cervone, second by Smith, to award contract to Helsel's Tree Service for the amount of \$700. A roll call vote was taken, All Ayes. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$30,635.03 including the Charter bill that has not yet been received. A **Motion** by Smith, **supported** by Schaller, to approve paying the bills

as presented. All in favor. Motion Carried.

Public Comment: Started at –8:12 –

- May meeting for Manistee Lake Association has been cancelled, next meeting is in July
- May 18 meeting for the Manistee Lake Improvement Board has also been cancelled, next meeting in on July 27. They need to pass a new resolution to move forward with their special assessment. There is concern that this will not give township enough time to meet the deadlines for winter taxes. Gentelia will reach out to Assessor to see if they may need to meet earlier in order to give township enough time to meet deadlines.
- Rich Gillisse introduced himself to the board and to let us know he is running for County Commissioner for District #2. He is a jail Sgt at the County Jail for 25 years and is retiring and would like to continue serving the community as a commissioner.
- Robert Baldwin is also running for the Republican Seat for the Kalkaska County Board of Commissioners District #2 Coldsprings Township/Rapid River Township. He has lived in Rapid River for over 20 year and is semi-retired. He currently serves on the Township Road Commission Committee and Planning & Zoning Committee.
- Trustee Cervone has placed her house up for sale and has an offer. If home sells, she will be leaving township, but staying in Kalkaska County.

Adjournment:

Motion to adjourn at 8:34 p.m. by Smith. **Supported** by Schaller. All in Favor.

Gayenell Gentelia
Clerk, Coldsprings Township