

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
HELD ELECTRONICALLY VIA ZOOM
MONDAY AUGUST 10, 2020 7:00 P.M.**

APPROVED
09/14/2020 *gh*

Supervisor Hoffman called the meeting to order at 7:00 p.m.

Board members present at roll call were Supervisor Hoffman, Clerk Gentelia, Treasurer Smith, Trustee Schaller and Trustee Delaney. Eight members of the public were present, including Deputy Ashley Van Sloten and Township Assessor Sally Akerley.

Prior to addressing the first agenda item, Clerk advised Board that all decision items must include a Roll Call Vote when utilizing Remote Meetings.

Adoption of the Agenda: Clerk Gentelia requested to add an agenda item to New Business. D) Security System at Hall. A **Motion** by Gentelia, **second** by Schaller, to adopt the agenda as amended. A roll call vote was taken: Ayes – Gentelia, Smith, Schaller, Delaney, Hoffman; Nays – None; Absent – None. Motion Carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the July 13, 2020 Regular Board Meeting: **Motion** by Smith, **second** by Schaller, to approve the Regular Board Meeting minutes as presented. A voice vote was taken. A roll call vote was taken: Ayes – Smith, Schaller, Delaney, Hoffman, Gentelia; Nays – None; Absent – None. Motion Carried.

Correspondence:

- Kalkaska County Planning Commission – We received Notice of a Public Hearing from the Kalkaska Planning Commission for a Special Use Permit for a Mini-Storage and Rental Storage Buildings on Covert Road. Board is concerned with deterioration of road, intrusion on neighboring property, prefer to leave all residential. **Motion** by Gentelia, **second** by Smith to send a letter to the Kalkaska County Planning Commission requesting the Planning Commission deny the request for a Special Use Permit for a Mini-Storage and Rental Buildings on Convert Road. A roll call vote was taken: Ayes – Schaller, Delaney, Hoffman, Gentelia, Smith; Nays – None; Absent – None. Motion Carried.
- Kalkaska County Treasurer – First Right of Refusal of property in a Tax Sale. In the past, we've not purchased properties. Supervisor Hoffman recommends we do not purchase property. **Motion** by Hoffman, **second** by Schaller, to not purchase any property. A roll call vote was taken: Ayes – Delaney, Hoffman, Gentelia, Smith, Schaller; Nays – None; Absent – None. Motion Carried.

Assessors Report:

- Congratulations to Mrs. Murray
 - Assessor would like to look at existing Resolutions for current assessing procedures
 - Resolutions SAD should have Mike Edwards review
 - Sally look over to make sure it's accurate
 - Signatures reviews, spoke with Gentelia and provided addresses
-

Memorandum

July 30, 2020

To: Coldsprings Township Board
From: Sally Murray, MAAO
810 Cottageview Dr, Suite 301, Traverse City, MI 49684
231.499.7682
sallyannakerley@yahoo.com
Subject: Assessor Report-August 2020

Summertime 2020!

RESOLUTIONS. I plan to work with the clerk in the next couple of weeks to determine the resolutions Coldsprings Township has adopted concerning assessment administration. We have an upcoming AMAR audit this year (Audit of Minimum Assessing Requirements) and we want to be prepared.

In my July report, I indicated that we had recently denied a land division request at PIN3 40-005-700-149-00. Subsequently, the property owner submitted a modification of the proposal and the land division was approved.

JULY Board of Review

We processed 14 petitions in this year's session. Most were related to PRE's ("homesteads"). There were some clerical errors and disabled veteran exemptions also. Governor Whitmer enacted an Executive Order which gave the JBOR authority to hear valuation disputes (much like the March BOR sessions) for those unable to attend the MBOR due to covid-19. However, there were no valuation disputes presented.

BOARD OF REVIEW: This might be a good time to evaluate the board membership and be certain we have three regular board members and two alternates, allowed by statute.

FUN FACT/FYI: I got married August 1st.

I do anticipate making a name change to: Sally Murray. Please be patient with me while I make the transition ☺

Contact me if you have questions or concerns.

Sally

Committee Reports:

(A) **Planning & Maintenance:** Trustee Schaller reported

- a. Cemetery –
 - i. Columbarium slab has been poured.
 - ii. Inch Memorial timeframe to install is mid-October.
 - iii. We will need to set a cost for each niche.
- b. Park –
 - i. Restriping and asphalt work are done
 - ii. Jose is doing a great job
 - iii. Losing 2 more large trees to Oak Wilt
 - iv. There are other infected trees in neighborhood, privately owned
 - v. South of pavilion looks healthy
 - vi. Will look again in late fall to determine which trees need to be removed

(B) **Fireboard:** Supervisor Hoffman presented the minutes for the August 5, 2020 Fire Board Meeting. Meetings are still being held outside in the parking lot. Hired another fireman. Federal Cares Act is setup for 2 months for additional compensation for firefighters. There were 9 Fire runs and 10 Rescue runs for the month of July. Frederic EMS had 31 calls, 5 transported to Kalkaska, 14 to Munson, 2 to Grayling, 0

inter-facility transfers, 1 Cancelled, 9 Refusal. The Fire Hall is currently closed to the public. A complete copy of the minutes is on file in the clerks' office.

(C) **Road Commission:** Supervisor Hoffman attended the Road Commission Meeting. Trustee Delaney to assume position as liaison.

- a. No current work in our township
- b. Little Twin Lake residents will be going to meeting to address flooding
- c. Discussion on Little Twin Lake

(D) **Sheriff Department:** Deputy VanSloten was in attendance

- a. A little less than 4 years in Traffic Enforcement, secondary roads
- b. Reported 2 Felonies, 3 misdemeanors, 5 civil and 1 arrest. A copy of Officer VanSloten's report is on file in the Clerks' office.

(E) **Hospital Board:** Supervisor Hoffman the Board met

- a. Dealing with COVID-19 restrictions and funding
- b. Still doing well considering everything that's going on

Treasurers Report:

- A bit behind due to taxes, connection issues and answering the door. Will finish reconciling accounts and send to the board.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda):

(7:39 PM) - None

Old Business:

(A) **Review Tree Bids and Approve Expenditure:**

- a. Received 3 bids for purchase of trees, delivery, planting and watering
- b. Barker Creek
 - i. 35% discount on all trees
 - ii. Bid - \$4,186.30
- c. Zimmerman - \$5,047.57
- d. Helsel - \$7,625.00
- e. Trustee Schaller recommends Barker Creek
- f. **Motion** by Hoffman, **second** by Smith, to award contract to Barker Creek in the amount of \$4,186.30. Discussion: Trustee Delaney asked if the bid is still acceptable to Barker Creek since it was dated May 2020. Price is honored through the end of summer. A roll call vote was taken: Ayes – Hoffman, Gentelia, Smith, Schaller, Delaney; Nays – None; Absent – None. Motion Carried.

New Business:

(A) **Consider Adoption of Resolution 2020-13 Resolution to Receive Petitions to Create Special Assessment District and to Schedule Public Hearing:** Discussion on having Legal review resolution. Has been sent but waiting for response. **Motion** by Hoffman, **Second** by Gentelia to table until reviewed by legal. A roll call vote was taken: Ayes – Gentelia, Smith, Schaller, Delaney, Hoffman; Nays – None; Absent – None. Motion Carried.

(B) **Review and Accept Manistee Lake Improvement Board Special Assessment:**

- a. Funds do not need to be dispersed on December 1, 2020; it will be dispersed as collected on a bi-weekly basis.
- b. Assessor is comfortable with the list
 - i. It took quite a bit of time to prepare
 - ii. Assessor is requesting Attorney advice on how to craft warrant, message into Mr. Edwards

- c. **Motion** by Hoffman, **second** by Delaney, to accept Resolution by Manistee Lake Improvement Board and move forward with Special Assessment. A roll call vote was taken: Ayes – Smith, Schaller, Delaney, Hoffman, Gentelia; Nays – None; Absent – None. Motion Carried.

(C) **Consider Clerk Research and Request Bids for Repairs to Foundation of Township Hall per Snake Inspection:** Snake inspection report recommends repairs to foundation of older part of hall to prevent snakes from entering. Motion by Smith, **Second** by Schaller, to request bids for repairs to foundation of township hall. A roll call vote was taken: Ayes – Smith, Schaller, Delaney, Hoffman, Gentelia; Nays – None; Absent – None. Motion Carried.

(D) **Consider Authorization of Expenditure for a Security System for Township Hall:**

- a. There was a previous plan to have security system installed at Township Hall, including one camera pointing at cemetery.
- b. Underground conduit might be necessary from hall to garage
- c. **Motion** by Schaller, **Second** by Smith, to approve an expenditure not to exceed \$2,500 for a Security Camera System at Township Hall.
- d. A roll call vote was taken: Ayes – Schaller, Delaney, Hoffman, Gentelia, Smith; Nays – None; Absent – None. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of bills to be paid is \$39,464.73, including the Charter bill that has not yet been received. A **Motion** by Delaney, **Second** by Smith, to approve paying the bills as presented. A roll call vote was taken: Ayes – Delaney, Hoffman, Gentelia, Smith, Schaller; Nays – None; Absent – None. Motion Carried.

Public Comment: Started at – 8:10

- Leigh Ngirisol – had joined earlier, but needed to be unmuted.
 - County is struggling with budget
 - Kaliseum on November ballot
 - Renewal of Operational Millage
 - Partnering with Schools and Hospital
- Bob Benezette
 - Owned cottage in township for 32 years
 - Thanked the board for putting the meetings on Zoom
 - Thanked the board for the work they do for the township

Adjournment:

Motion to adjourn at 8:20 p.m. by Smith. **Second** by Gentelia. A roll call vote was taken: Ayes – Hoffman, Gentelia, Smith, Schaller, Delaney; Nays – None; Absent – None. Motion Carried.

Gayenell Gentelia
Clerk, Coldsprings Township