

**APPROVED MINUTES  
COLDSPRINGS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571  
HELD AT COLDSPRINGS/EXCELSIOR FIREBARN  
6565 COUNTY ROAD 612 NE  
MONDAY MARCH 9, 2020 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, Trustee Schaller, and Trustee Cervone. Three members of the public were present. Kalkaska County Sargent Scott Gifford and Kalkaska County Clerk Deb Hill.

**Adoption of the Agenda:** A Motion by Cervone to adopt the agenda as presented. **Supported** by Smith. All in favor. Motion Carried.

**Establish any conflict of interest of items that are on the agenda:**  
None were presented.

**Approval of Minutes from the February 10, 2020 Regular Board Meeting minutes and the March 2, 2020, 2020-2021 Budget meeting minutes:** Motion by Cervone to approve the Regular Board Meeting minutes as presented and the 2020-2021 Budget minutes as presented. **Supported** by Schaller. All in favor. Motion Carried.

**Correspondence was reviewed:**

Clerk Collins stated that she had received the Road Commission minutes and they had been forwarded to the Board members. A copy of the minutes are in the Clerk's office. Also received from the Road Commission a Land division Application if any residents need a copy of this application can be obtained in the clerk's office. The Clerk wanted to remind the BOR of the hours set for this week.

## **Memorandum**

March 5, 2020

To: Coldsprings Township Board  
From: Sally Akerley, MAAO  
810 Cottageview Dr, Suite 301, Traverse City, MI 49684  
231.499.7682

[sallyakerley@yahoo.com](mailto:sallyakerley@yahoo.com)

Subject: Assessor Report

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**REMINDER:**

March Board of Review will meet as follows:

Public Appeal Day 1: Wednesday Mar 11<sup>th</sup>: 9am-3pm (the assessor will NOT be at this meeting)

Public Appeal Day 2: Thursday Mar 12<sup>th</sup>: 3pm-9pm (the assessor WILL be at this meeting)

All meetings will take place at the township hall

The assessment roll is completed and certified by the assessor by the first Monday in March.

The board of review accepted the assessment roll, as prepared by the assessor, on Tuesday March 3, 2020 at the organizational meeting. The Ad Valorem and Special Act valuations were as follows:

2020 Assessed Value \$ 118,902,600  
2020 Capped Value \$ 89,027,328  
2020 Taxable Value \$ 89,715,623

I will detail the March Board of Review activity (and final valuations) in next month's report.

Tony Groves, of the MLIB and I continue to be in communication regarding the upcoming special assessment district (SAD). Per his request, I will be providing him a list of parcels that were not previously on the original roll so that those owners may be appropriately notified of the pending SAD.

As always, feel free to contact me if you have any questions or concerns.

*Sally*

### **Committee Reports:**

(A) Planning & Maintenance-Trustee Schaller wanted to remind everyone that the volunteer day at Sand Park will be held on May 16, 2020 from 1:00 to 9:00. This is a day to clean up the park for the summer days ahead. Another tree has been donated in memory of someone this tree will be planted in the spring. We are also going to plant about 15 new trees in the park this year replacing some of the trees lost to the oak wilt disease. We also hope to replace 15 more next year. We will be getting bids to reline the parking lot and to replace some pavement down by the boat dock. The Dock removal company would like us to remove the 2 posts beside the dock. These two posts make it very hard to remove and install the dock. Trustee Schaller also stated that since we have lost so many trees and we have a lot of bare ground he would like to seed the bare areas and hopefully get some grass to grow. Trustee Schaller stated that we still have a large number of the old posts left from the park and he would like to get a price to have them removed. We will contact Area Waste and ask for a cost for the removal.

(B) Fireboard –Supervisor Hoffman presented the minutes for the March 4, 2020 Fire Board Meeting and it showed that there were 7 Fire runs and 12 Rescue runs for the month of February. Frederic ALS had 24 calls, 7 transported to Kalkaska, 4 to Munson, 1 to Grayling, 0 inter-facility transfers, 2 Cancelled, 10 Refusal. There will be a weather

spotter class to be held at the Coldsprings/Excelsior fire barn on April 27, 2020 at 6:00pm.

A complete copy of the minutes are on file in the clerks' office.

(C) Road Commissioners Meeting – Trustee Cervone stated that she attended the Road Commission meeting. Trustee Cervone report is as follows:

**Road Commission Update 03/09/2020**

I have shared the results of the Prein&Newhoff Engineering study with the resident on Shore Dr. NE and informed him that the repair is not prudent or fiscally responsible for the Township Board at this time. I have received some additional questions which will be shared with the Road Commission.

Just an update regarding the meeting Ray and I had on January 22<sup>nd</sup> with John and Jeff. A estimation was received by the Road Commission for the work we want completed on Covert RD. According to John that estimate is significantly higher than the one we received a few years ago. So, we will have the road reassessed once the snow is gone.

At the last Road Commission meeting I met Rapid River Township's liaison. We discussed their Gravel Road project in which they are working to repair their gravel roads a little each year. I asked if it would be possible to get together and have a Lessons Learned meeting. I believe their experience and best practices could assist us as we go forward.

(D) Sheriff Department – Our Township liaison is Deputy Ben Hawkins and he was ill so, Sargent Scott Gifford gave us the monthly officer report. Please contact the Township with any ordinance violations and officer Hawkins will be notified. Or call 231-258-3319 Ext.2413 to leave a message for Officer Ben Hawkins. Sargent Gifford reported that Deputy Hawkins had handled 3 Civil complaints, 0 Township Ordinance, 6 Property checks, 1 Misdemeanors, and 0 Felony for the month of February. A copy of Officer Hawkins report is on file in the Clerks' office.

(E) County Commissioner – Leigh Ngirarsaol was not in attendance. In place of the County Commissioner Deb Hill Kalkaska County Clerk gave us a brief update on the County. Deb Hill will be running this fall as an incumbent for the position of Kalkaska County Clerk.

(F) Hospital Board – Supervisor Hoffman stated everything is going good at the hospital and the new Medical Pavilion is doing well. Up coming events a sharps disposal will be held on June 10, 2020 2:00-4:00, September 16, 2020 8:30am-10:30am, and December 2, 2020 1:30pm-3:30pm. All held in the Main Entrance of the Hospital.

**Treasurers Report:**

No Treasurer's report this month due to the busy tax season.

**PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda):** 7:36 None heard.

**Old Business:None**

**New Business:**

**(A)Approve paying BOR and election workers before next meeting- A Motion** by Smith to approve paying the BOR and the election workers before the next meeting. **Supported** by Schaller. All in favor. Motion Carried.

**(B)Discuss having fire exit signs inspected and batteries replaced if necessary- A Motion** by Cervone to approve having the fire exit signs inspected and batteries replaced at a cost not to exceed \$200.00. **Supported** by Smith. All in favor. Motion Carried.

**(C)Approve Supervisor and Clerk Signing Assessor Contract-A Motion** by Cervone to approve the Supervisor and the Clerk to sign the Assessor's contact. **Supported** by Smith. All in favor. Motion Carried.

**(D)Discuss a possible resolution to oppose the States Road bond debt proposal-A Motion** by Hoffman to have the Clerk draft a Township resolution in the same fashion as the County of Kankaska to be approved at next month's meeting. **Supported** by Cervone. All in favor. Motion Carried.

**(E)Make and approve 2019-2020 Budget Amendments-The Clerk** presented 5 income amendments that needed to be made. A Motion by Schaller to have the clerk make the 5 income amendments. Supported by Cervone. All in Favor. Motion Carried.

**(F)Adopt 2020-2021 Cost Center Budget by Resolution #10 of 2020- A Motion** by Smith to approve adopting the Cost Center Budget by Resolution #10 of 2020. **Supported** by Cervone. All in Favor. Motion Carried.

**(G)Accept Clerk's resignation and Appoint the Deputy Clerk to the position of Clerk-** A Motion by Smith to approve accepting the Clerk's resignation effective March 31, 2020 and appoint the Deputy Clerk Gayenell Gentelia to the position of Clerk. **Supported** by Schaller. All in favor. Motion Carried.

**Approval of Bills:**

Bills were reviewed. The total of the bills to be paid is \$92,195.08 including the Charter bill that has not been received yet. A Motion by Smith to approve paying the bills as presented. **Supported** by Schaller. All in favor. Motion Carried.

**Public Comment: Started at -7:55-**A resident wanted to speak to Deputy Ben Hawkins. Supervisor Hoffman asked her to speak to Sargent Scott Gifford after the meeting about an issue she was having. Kankaska County Clerk wanted to commend our township Clerk for her diligent work as a Township Clerk.

**Adjournment:**

**Motion** to adjourn at 7:58 p.m. by Schaller. **Supported** by Smith. All in Favor.

Cheryl Collins  
Coldsprings Township Clerk