

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY DECEMBER 9, 2019, 7:00 P.M.**

Supervisor Hoffman called the meeting to order at 7:00 p.m. Pledge of Allegiance was said by all. Board members present at roll call were Supervisor Hoffman, Clerk Collins, Treasurer Smith, and Trustee Schaller. Trustee Cervone was absent. Six members of the public were present. Kalkaska County Sheriff Deputy Ben Hawkins.

Adoption of the Agenda: A Motion by Schaller to adopt the agenda as presented. **Supported** by Smith. All in favor. Motion Carried.

Establish any conflict of interest of items that are on the agenda:

None were presented.

Approval of Minutes from the November 11, 2019 Regular Board Meeting minutes: Motion by Smith to approve the Regular Board Meeting minutes as presented. **Supported** by Schaller. All in favor. Motion Carried.

Correspondence was reviewed:

No Correspondence

Assessor's report:

Memorandum

December 1, 2019

To: Coldsprings Township Board
From: Sally Akerley, MAAO
810 Cottageview Dr, Suite 301, Traverse City, MI 49684
231.499.7682
sallyannakerley@yahoo.com
Subject: Assessor Report

Reminder:

December Board of Review:

Will meet Friday December 13th at 10:00 am. The clerk will post the public notice of the meeting and I will contact the members to alert them to the dates and times.

March Board of Review:

Will meet as follows:

Organizational: Tue Mar 3rd: 1:00 pm

Public Appeal Day 1: Wednesday Mar 11th: 9am-3pm (the assessor will NOT be at this meeting)

Public Appeal Day 2: Thursday Mar 12th: 3pm-9pm (the assessor WILL be at this meeting)

The clerk will post the public notices of the meetings and I will contact the members to alert them to the dates and times.

Below is an excerpt from State Tax Commission Bulletin 2 of 2019:

12) Resources and Training: The State Tax Commission has published a significant amount of resource information to assist Boards of Review in carrying out their statutory responsibilities. This information can be found on the State Tax Commission website at www.michigan.gov/statetaxcommission under the Board of Review Information heading. The State Tax Commission recommends that all new and returning Board of Review Members annually attend training to receive updated information related to legislative and policy changes that have occurred during the past year. For additional BOR resource and training information, please contact the State Tax Commission at (517) 335-3429.

I have included an MTA flyer that contains a few options for training. There is a class being held at Treetops Conference Center in Gaylord on Wednesday January 22, 2020. There is still time to take advantage of early bird pricing. I WOULD RECOMMEND the town board pre-approve the expenditure at your Monday Dec 9, 2019 board meeting and then I can discuss this with the BOR members when I meet with them on Friday Dec 13th.

1 Land Divisions were processed this month: 2019-004

Committee Reports:

(A) Planning & Maintenance-Trustee Schaller reported that the Veterans Flags were removed and stored for the season. Steel posts have been placed in the Township Building parking lot for plowing purposes. The bathrooms at Sands Park have been secured and closed for the season. They will be reopened in the spring. The dock has been removed and inspected for damage, looks fine. There are only a few parking posts left and we will have them disposed of in the spring.

(B) Fireboard – Supervisor Hoffman presented the minutes for the November 6, 2019 Fire Board Meeting and it showed that there were 6 Fire runs and 13 Rescue runs for the month of October. Frederic ALS had 34 calls, 11 transported to Kalkaska, 8 to Munson, 2 to Grayling, 0 inter-facility transfers, 2 Cancelled, 11 Refusal. A complete copy of the minutes are on file in the clerks' office.

(C) Road Commissioners Meeting – Trustee Cervone absent, no report

(D) Sheriff Department – Our Township liaison is Deputy Ben Hawkins please contact the Township with any ordinance violations and officer Hawkins will be notified. Or call 231-258-3319 Ext. 2413 to leave a message for Officer Ben Hawkins. Officer Hawkins report stated that he handled 1 Civil complaint, 0 Township Ordinance, 12 Property checks, 2 Misdemeanors, and 0 Felony for the month of November. A copy of Officer Hawkins report is on file in the Clerks' office.

(E) County Commissioner – No Report

(F)Hospital Board – Supervisor Hoffman stated everything is going good at the hospital.

Treasurers Report:

Treasurer Smith presented the monthly reconciliation report for the month ending November 30, 2019. The report showed that there was \$401,800.84 in the various Bank accounts, \$0 in the Forest Area Federal CU account was closed, \$10,737.65 in the Building Fund at Chemical Bank, and \$5,271.79 in the Tax account at Chemical Bank and \$200.00 in the Cash on hand Fund. A **Motion** by Collins to accept the Treasurer's report as presented **Supported** by Hoffman. Roll Call vote Hoffman, yes, Smith, yes, Collins, yes, Schaller, yes, Cervone, absent. Motion Carried.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda): 7:15 None heard.

Old Business: None

New Business:

(A) Approve Paying December BOR Before End of Year - A Motion by Clerk Collins to approved paying December BOR before the end of the year. **Supported** by Smith. All in Favor. Motion Carried.

(B) Approve BOR Training - A Motion by Clerk Collins to approve BOR Training in February in the amount of \$771.00. **Supported** by Schaller. All in Favor. Motion Carried.

(C) Look Over and Approve Kalkaska Public School Property Tax Collection Agreement- A Motion by Clerk Collins to approve the Kalkaska Public School Property Tax Collection. **Supported** by Smith. All in Favor. Motion Carried.

(D) Look Over and Approve TBA School Property Tax Collection Agreement - a Motion by Treasurer Smith to approve the TBA School Property Tax Collection Agreement. **Supported** by Collins. All in Favor. Motion Carried.

Approval of Bills:

Bills were reviewed. The total of the bills to be paid is \$102,504.25. A **Motion** by Smith to approve paying the bills as presented. **Supported** by Schaller. Roll Call vote Hoffman, yes, Smith, yes, Collins, yes, Schaller, yes, Cervone, absent. Motion Carried.

Public Comment: Started at –7:26—A resident complained about trash collection. Clerk Collins stated she would contact Area Waste and have owner contact resident directly. Resident complained about a possible junk yard on Twin Lake Road. Inquired about County Junk Ordinance. Referred him to Deputy Ben Hawkins.

Adjournment:

Motion to adjourn at 7:29 p.m. by Smith. **Supported** by Schaller. All in Favor.

Cheryl Collins
Coldsprings Township Clerk